



# Edit Order for Magento2

## Product specification

Edit Order is a Magento 2 extension developed by PIT solutions which allows administrators to quickly edit order information in Magento 2 admin panel, including order status, shipping & payment methods, and adding order notes, without creating a duplicate order or cancelling the order and creating a new one.

## Features

- No Duplicate Orders: Eliminates duplicate orders upon editing.
- Edit Order Items: Add or remove simple, configurable, downloadable, virtual & grouped products in orders from Admin panel.
- Quick Existing Order Edit: Quickly edit existing orders (like billing and shipping, item information) directly from the Order Details page, thereby saving time and effort.
- If we edit order after creating invoice, remove or reduce quantity, then credit memo will be created automatically (only for supported offline payment methods)
- Recalculate Shipping: Shipping can be recalculated during order edit
- Delete Orders: Permanently delete orders from database.
- Enable/ Disable the extension.
- Access control for admin users: Allow/Deny privilege to edit orders based on user roles
- Invoices are generated automatically while edit the order items if any invoice is previously done.
- Add grid color based on Order Status, Payment Method, Customer Group in Orders, Invoices, Shipment & Credit Memo

## Prerequisites

Magento Open Source (CE) 2.4.4 to 2.4.8.



## Installation

To install Edit Order module, follow the steps below.

Step 1: Download Edit Order module.

Step 2: Access your web server directories and unzip and upload the content of the zip file to app/code/Pits/OrderEdit/ directory.

Step 3: Run the following commands to complete the installation.

1. Enable the module - `php bin/magento module:enable`
2. Update of the database - `php bin/magento setup:upgrade`
3. Generate and pre-compile classes - `php bin/magento setup:di:compile`
4. Deploy static files - `php bin/magento setup:static-content:deploy`

## Screenshots / Video

### 1.Edit order information

To edit an order in the left panel of your store admin page select **Sales > Orders**. In the orders list find an order you need to edit and press **View** button.

### Orders

Search by keyword

Filters

Default View

Columns

Export

Actions

2 records found

20 per page

1 of 1

	ID	Purchase Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Action	Allocated sources	Braintree Transaction Source
<input type="checkbox"/>	000000002	Main Website Main Website Store Default Store View	Dec 21, 2030 9:12:47 PM	test test	test test	\$105.00	\$105.00	Processing	<a href="#">View</a>		
<input type="checkbox"/>	000000001	Main Website Main Website Store Default Store View	Dec 30, 2022 3:07:50 AM	test test	test test	\$105.00	\$105.00	Pending	<a href="#">View</a>		

Here you will have the option to edit the order information as per your requirement.



← Back Login as Customer Cancel Send Email Hold Invoice Ship Reorder Delete Edit New

**ORDER VIEW**

Information

Invoices

Credit Memos

Shipments

Comments History

**Order & Account Information**

Order # 000000005 ( The order confirmation email is not sent) [Edit](#)

Order Date: 25-05-2025 11:0

Order Status: Pending

Submit

**Account Information** [Edit Customer](#)

Customer Name: test test

Email: test@test.com

Customer Group: General

**Shipping Address** [Edit](#)

test test  
test  
test, Alabama, 1234  
United States  
T: 9876543210

Use 'Edit' button to click open edit form, and proceed to editing the current section. To finish, press 'Submit' or 'Cancel' button.

## 2.Delete order.

Admin can delete orders.

In case Admin wants to delete all order, click **Select All**, the system will select all created orders.

**Orders** [Create New Order](#)

Actions 2 records found

	Purchase Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Action	Allocated sources	Braintree Transaction Source
<input type="checkbox"/>	Main Website Main Website Store Default Store View	Dec 21, 2030 9:12:47 PM	test test	test test	\$105.00	\$105.00	Processing	<a href="#">View</a>		
<input type="checkbox"/>	Main Website Main Website Store Default Store View	Dec 30, 2022 3:07:50 AM	test test	test test	\$105.00	\$105.00	Pending	<a href="#">View</a>		

After Select order, admin click **Action > Delete** to delete order.



DASHBOARD  
SALES  
CATALOG  
CUSTOMERS  
MARKETING  
CONTENT  
REPORTS  
STORES

## Orders

Create New Order

2 records found

Actions

Cancel

Hold

Unhold

Print Invoices

Print Packing Slips

Print Credit Memos

Print All

Print Shipping Labels

Delete

	Base	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Action	Allocated sources	Braintree Transaction Source
Website n ite Store efault Store View		Dec 21, 2030 9:12:47 PM	test test	test test	\$105.00	\$105.00	Processing	<a href="#">View</a>		
Website n ite Store efault Store View		Dec 30, 2022 3:07:50 AM	test test	test test	\$105.00	\$105.00	Pending	<a href="#">View</a>		

Also, Admin can delete order from the View page of the order as well.

Orders

Search by keyword

Filters

Default View

Columns

Export

2 records found

20 per page

1 of 1

	ID	Purchase Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Action	Allocated sources	Braintree Transaction Source
<input type="checkbox"/>	000000002	Main Website Main Website Store Default Store View	Dec 21, 2030 9:12:47 PM	test test	test test	\$105.00	\$105.00	Processing	<a href="#">View</a>		
<input type="checkbox"/>	000000001	Main Website Main Website Store Default Store View	Dec 30, 2022 3:07:50 AM	test test	test test	\$105.00	\$105.00	Pending	<a href="#">View</a>		



#000000092

← Back Send Email Credit Memo Hold Ship Reorder **Delete** Edit New

**ORDER VIEW**

Information

Invoices

Credit Memos

Shipments

Comments History

**Order & Account Information**

Order # 000000092 ( The order confirmation email is not sent) [Edit](#)

Order Date 23 Jan 2023, 16:10:35

Order Status Processing

Purchased From Main Website  
Main Website Store  
Default Store View

Placed from IP 175.17.1.60

**Account Information**

Customer Name

Email

**Address Information**

**Billing Address** [Edit](#)

22Test Testpopp

**Shipping Address** [Edit](#)

22Test Testpopp

Then click **Delete**.

### 3.Edit order

#000000023

← Back Login as Customer Cancel Send Email Hold Invoice Ship Reorder **Delete** **Edit New**

**ORDER VIEW**

Information

Invoices

Credit Memos

Shipments

Comments History

**Order & Account Information**

Order # 000000023 ( The order confirmation email is not sent) [Edit](#)

Order Date Jan 3, 2023, 11:39:04 PM

Order Status Pending

Purchased From Main Website  
Main Website Store  
Default Store View

Placed from IP 192.168.0.1

**Account Information** [Edit Customer](#)

Customer Name [Test demo Instanec](#)

Email [rssujin123@gmail.com](#)

Customer Group General

**Address Information**

**Billing Address** [Edit](#)

Test demo Instanec

**Shipping Address** [Edit](#)

Test demo Instanec



### 3.1 How to Add new item

Click on “Add products” button

Dashboard Sidebar: DASHBOARD, SALES, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, FIND PARTNERS & EXTENSIONS

## Edit Order #000000023

Order Currency: US Dollar

Items Ordered

Product	Price	Qty	Subtotal	Discount	Row Subtotal	Action
sample product	\$100.00	5	\$500.00	\$0.00	\$500.00	Please sele
SKU: sample product	<input checked="" type="checkbox"/> Custom Price* <input type="text" value="100.00"/>			<input checked="" type="checkbox"/> Apply		
Total 1 product(s)			Subtotal:	\$500.00	\$0.00	\$500.00

\* - Enter custom price excluding tax

Apply Coupon Code

Account Information

Group \* Email \*

Buttons: Delete, Cancel, Submit Order, Add Products, Update Items and Quantities

Select products and click on “Add Selected Product(s) to Order” button.

Dashboard Sidebar: DASHBOARD, SALES, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, FIND PARTNERS & EXTENSIONS

## Please select products

Add Selected Product(s) to Order

Search [Reset Filter](#) 7 records found 20 per page 1 of 1

ID	T	Product	SKU	Price	Select	Quantity
				From To	Any	
7		test config pdt	test config pdt	\$56.00	<input checked="" type="checkbox"/>	2
6		test config pdt-yellow	test config pdt-yellow	\$56.00	<input type="checkbox"/>	
5		test config pdt-black	test config pdt-black	\$56.00	<input type="checkbox"/>	
4		test config pdt-blue	test config pdt-blue	\$56.00	<input type="checkbox"/>	
3		test config pdt-red	test config pdt-red	\$56.00	<input type="checkbox"/>	
2		sample prouct2	sample product2	\$122.00	<input checked="" type="checkbox"/>	1



### 3.2 How to Remove product

Click on Action dropdown, select Remove option and “Update Items and Quantities” button

Product	Price	Qty	Subtotal	Discount	Row Subtotal	Action
sample product SKU: sample product	US\$100.00 <input type="checkbox"/> Custom Price*	3	US\$300.00	US\$0.00 <input checked="" type="checkbox"/> Apply	US\$300.00	Please sele ▼
sample prout2 SKU: sample product2	US\$122.00 <input type="checkbox"/> Custom Price*	1	US\$122.00	US\$0.00 <input checked="" type="checkbox"/> Apply	US\$122.00	Please sele ▼
test config pdt SKU: test config pdt-red	US\$56.00 <input type="checkbox"/> Custom Price*	2	US\$112.00	US\$0.00 <input checked="" type="checkbox"/> Apply	US\$112.00	Please sele ▼
Total 3 product(s)			Subtotal:	US\$534.00	US\$534.00	

\* - Enter custom price excluding tax

Apply Coupon Code

Update Items and Quantities

### 3.3 How to edit Shipping and billing address

To edit Shipping and billing address, scroll down and edit required fields.

Edit Order #000000023

Address Information

Billing Address

Select from existing customer addresses:  
Test demo instanec, Test, test, Arkansas 12345, United States ▼

Name Prefix

First Name \*  
Test demo

Middle Name/Initial

Last Name \*  
Instanec

Name Suffix

Shipping Address

☒ Same As Billing Address

Select from existing customer addresses:  
Test demo instanec, Test, test, Arkansas 12345, United States ▼

Name Prefix

First Name \*  
Test demo

Middle Name/Initial

Last Name \*  
Instanec

Name Suffix



### 3.4 How to change billing and shipping methods.

To change billing and shipping methods, scroll down and edit required fields.

Edit Order #000000023

Validate VAT Number

☐ Add to address book

Payment & Shipping Information

Payment Method  
Check / Money order

Shipping Method\*  
Flat Rate  
☐ Fixed - \$30.00

Order Total

Order History

Order Comments

Order Totals

Subtotal	\$622.00
Shipping & Handling	\$0.00
<b>Grand Total</b>	<b>\$622.00</b>

☒ Append Comments

## 4. Add Grid Color

Once you add order status color in the Orders, Invoice, Shipment & Credit memo, it will be easier to scan:

Orders

Create New Order

Search by keyword

Filters

Default View

Colors

Columns

Export

1 of 1

ID	Purchase Point	Purchase Date	Bill-to Name	Ship-to
000000012	Main Website Store - Default Store View	Dec 21, 2022 3:23:40 AM	Veronica Costello	Veronica Costello
000000011	Main Website Store - Default Store View	Dec 21, 2022 3:18:20 AM	Veronica Costello	Veronica Costello
000000010	Main Website Store - Default Store View	Dec 21, 2022 1:04:28	Veronica Costello	Veronica Costello

Colorize by

Status

Canceled #ff0000

Closed #21ffff

Complete #6e0000

Suspected Fraud

On Hold

Payment Review

PayPal Canceled Reversal

PayPal Reversed

To add Grid colors, click on 'colors' button in the grid and choose option from the 'Colorized by' dropdown and set color for each option.





Example - For order grid, you can select 'Colorized by' status and then set color for 'pending' status as yellow and 'complete' status as green. When you go back to the order grid to check it, you will see that the order status color has changed.

The screenshot shows the 'Orders' grid in the Pits admin interface. A 'Colorize by' modal is open, showing the 'Status' dropdown selected. The modal also displays color codes for 'Complete' (#376e7b) and 'Suspected Fraud' (#2d6517). The grid below shows orders with columns: ID, Purchase Point, Purchase Date, Bill-to Name, Ship-to Name, Grand Total (Base), and Grand Total (Tax). The first three orders are highlighted in yellow, indicating they are in a 'pending' status.

ID	Purchase Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Tax)
000000019	Main Website Store Default Store View	Jan 25, 2023 6:00:00 PM	Test Ram	Test Ram	\$105.00	
000000021	Main Website Store Default Store View	Jan 2, 2023 11:46:26 PM	Test demo instanec	Test demo instanec	\$696.00	
000000020	Main Website Store Default Store View	Jan 2, 2023 11:39:22 PM	test test	test test	\$127.00	
000000018	Main Website Store Default Store View	Jan 2, 2023 10:19:24 PM	test test	test test	\$105.00	\$105.00
000000014	Main Website Store Default Store View	Jan 1, 2023 6:01:20 PM	test test	test test	\$105.00	\$105.00

## Supported Languages

English, German, French, Italian

## Important Notes

Bundled products are not supported by the extension. While order edit, system will take the realtime catalog price and tax rates.

## Change Log / Release Notes

Version: 1.0.3: Aug 11, 2025

- Compatible with Magento Open Source (CE): 2.4.4 to 2.4.8.

Version: 1.0.2: Dec 12, 2023

- Magento 2.4.6-p3 compatibility and feature enhancements.

Version: 1.0.1: April 04, 2023

- Magento 2.4.6 compatibility

Version: 1.0.0: Jan 25, 2023

- Added admin configuration option to enable or disable the module.
- Added access control for admin users.



If you have questions, use our contact form in [webshopextension.com](https://webshopextension.com).