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## Implementation Guide

### PITS Timesheet-Payroll Sync

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# PITS Timesheet-Payroll Sync Addon for Online Store

## Introduction

Timesheet-Payroll Synchronization extension from PIT Solutions can be used to synchronize the Employee Timesheet with Payslip. The total worked hours will be available in the Payslip itself based on the Payslip date period.

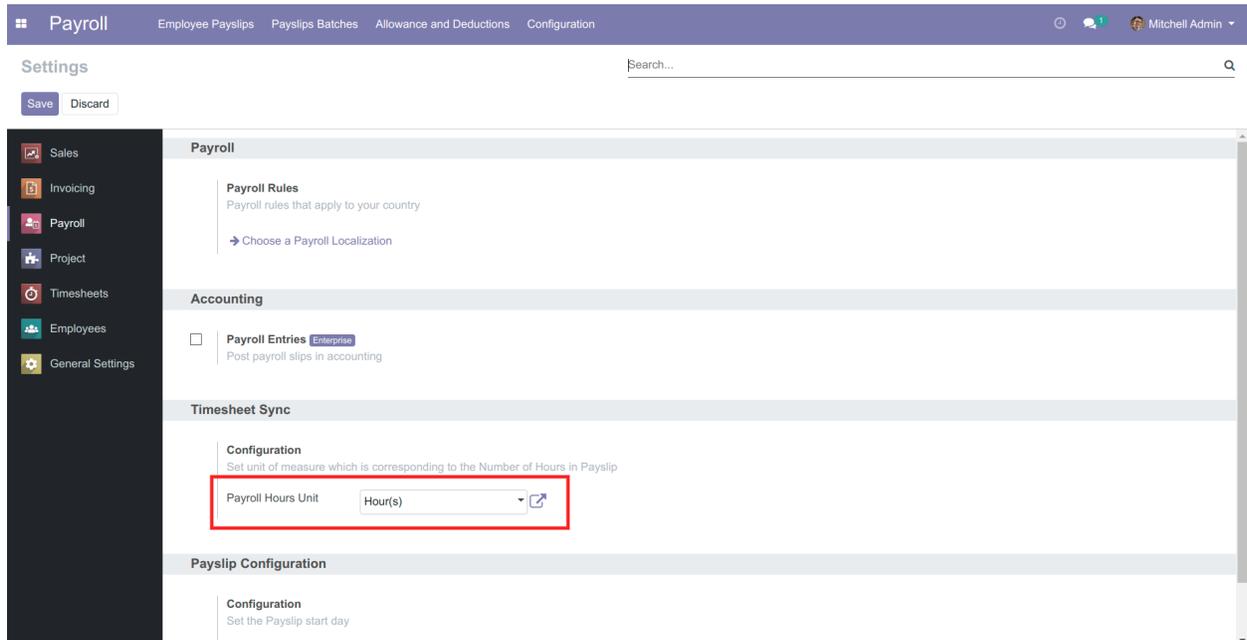
PIT Solutions is a global IT services company with their HeadQuarters in Switzerland. They focus on offering high end ecommerce solutions to their clients. For more details, please check PIT Solutions

This extension is a permanent solution for salary computation based on the Timesheet of an employee. You will get the Timesheet details in the Employee Payslip. It is automatically filled based on the employee, start date, and end date. This can be used for salary computations which are depending on the worked hours like the salary of daily wage employees, extra payment for overtime work, etc.

## Configuration Instructions

Go to Payroll --> Configuration --> Settings

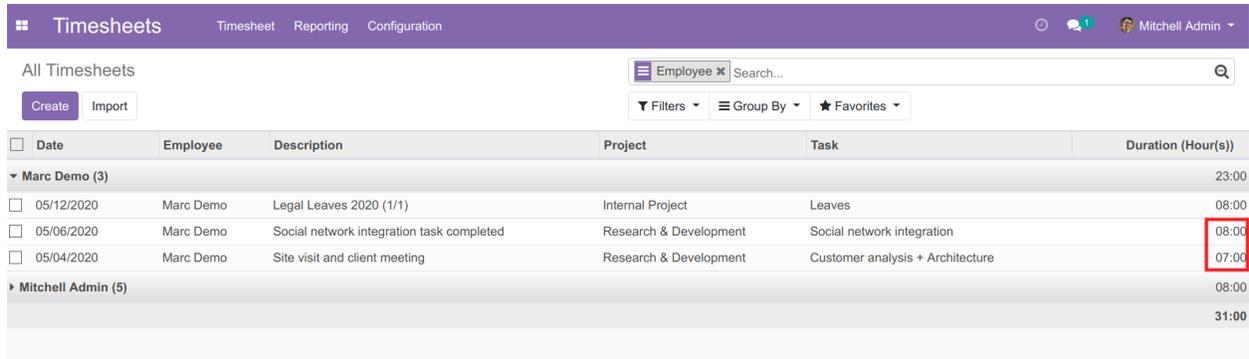
Here set the unit of measure which is corresponding to the Number of Hours in payslip Worked Days.



The screenshot displays the 'Payroll' settings page. The top navigation bar includes 'Payroll', 'Employee Payslips', 'Payslips Batches', 'Allowance and Deductions', and 'Configuration'. The user is logged in as 'Mitchell Admin'. The 'Settings' page has a search bar and 'Save' and 'Discard' buttons. The left sidebar lists navigation options: Sales, Invoicing, Payroll, Project, Timesheets, Employees, and General Settings. The main content area is divided into sections: 'Payroll' (Payroll Rules), 'Accounting' (Payroll Entries), 'Timesheet Sync' (Configuration), and 'Payslip Configuration' (Configuration). The 'Payroll Hours Unit' dropdown menu is highlighted with a red box, showing 'Hour(s)' selected.

## Employee Timesheet

Consider the Timesheet of Employee Marc Demo.

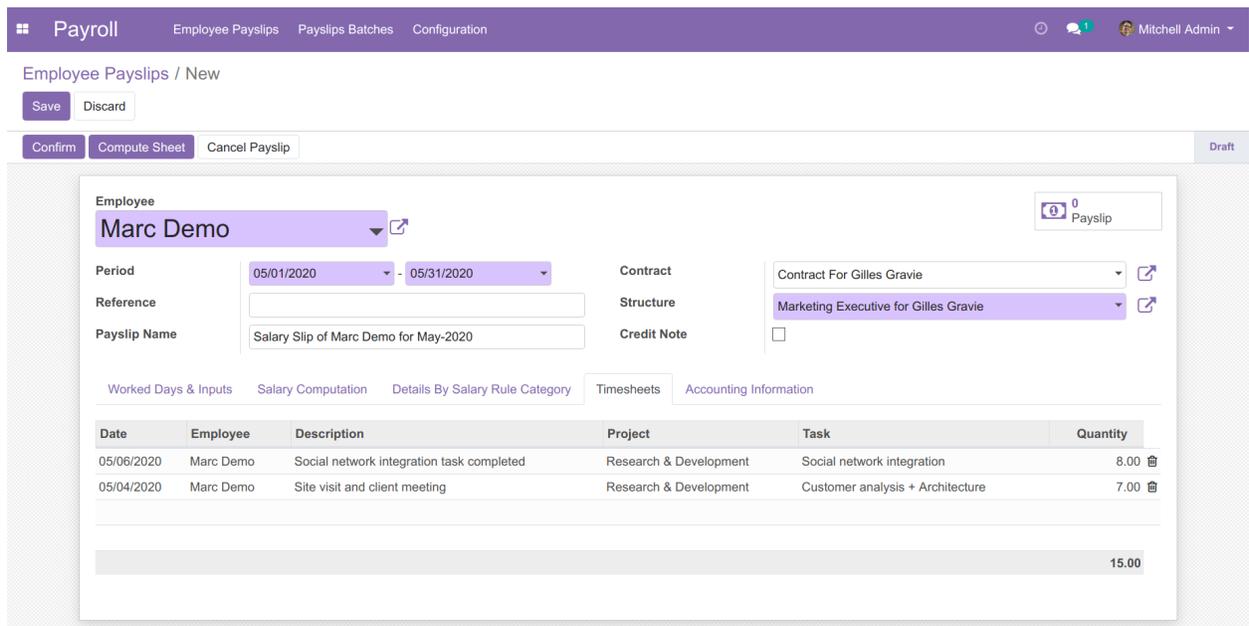


The screenshot shows the 'Timesheets' application interface. At the top, there is a navigation bar with 'Timesheets', 'Timesheet', 'Reporting', and 'Configuration' tabs. The user is logged in as 'Mitchell Admin'. Below the navigation bar, there is a search bar for 'Employee' and a search icon. There are also buttons for 'Create' and 'Import', and dropdown menus for 'Filters', 'Group By', and 'Favorites'. The main content area displays a table of timesheet entries. The table has columns for 'Date', 'Employee', 'Description', 'Project', 'Task', and 'Duration (Hour(s))'. The entries are grouped by employee: 'Marc Demo (3)' and 'Mitchell Admin (5)'. The 'Duration' column shows 23:00 for Marc Demo and 31:00 for Mitchell Admin. The individual entries for Marc Demo are: 05/12/2020 (Legal Leaves 2020 (1/1), Internal Project, Leaves, 08:00), 05/06/2020 (Social network integration task completed, Research & Development, Social network integration, 08:00), and 05/04/2020 (Site visit and client meeting, Research & Development, Customer analysis + Architecture, 07:00). The 08:00 and 07:00 values in the Duration column are highlighted with red boxes.

Date	Employee	Description	Project	Task	Duration (Hour(s))	
▼ Marc Demo (3)					23:00	
<input type="checkbox"/>	05/12/2020	Marc Demo	Legal Leaves 2020 (1/1)	Internal Project	Leaves	08:00
<input type="checkbox"/>	05/06/2020	Marc Demo	Social network integration task completed	Research & Development	Social network integration	08:00
<input type="checkbox"/>	05/04/2020	Marc Demo	Site visit and client meeting	Research & Development	Customer analysis + Architecture	07:00
▶ Mitchell Admin (5)					08:00	
					31:00	

## Employee Payslip

The timesheet details will automatically get filled in a new tab "Timesheets". This is based on the Start Date and End Date. You can also delete the unwanted timesheet entries.



The screenshot shows the 'Employee Payslip' application interface. At the top, there is a navigation bar with 'Payroll', 'Employee Payslips', 'Payslips Batches', and 'Configuration' tabs. The user is logged in as 'Mitchell Admin'. Below the navigation bar, there is a search bar for 'Employee' and a search icon. There are also buttons for 'Confirm', 'Compute Sheet', and 'Cancel Payslip'. The main content area displays the details for a new payslip for 'Marc Demo'. The details include: Employee (Marc Demo), Period (05/01/2020 - 05/31/2020), Contract (Contract For Gilles Gravie), Structure (Marketing Executive for Gilles Gravie), and Payslip Name (Salary Slip of Marc Demo for May-2020). There are also tabs for 'Worked Days & Inputs', 'Salary Computation', 'Details By Salary Rule Category', 'Timesheets', and 'Accounting Information'. The 'Timesheets' tab is selected, showing a table of timesheet entries. The table has columns for 'Date', 'Employee', 'Description', 'Project', 'Task', and 'Quantity'. The entries are: 05/06/2020 (Social network integration task completed, Research & Development, Social network integration, 8.00) and 05/04/2020 (Site visit and client meeting, Research & Development, Customer analysis + Architecture, 7.00). The total quantity is 15.00.

Date	Employee	Description	Project	Task	Quantity
05/06/2020	Marc Demo	Social network integration task completed	Research & Development	Social network integration	8.00
05/04/2020	Marc Demo	Site visit and client meeting	Research & Development	Customer analysis + Architecture	7.00
					15.00

There will be a new line in the Worked Days with the Timesheet hours details.

The screenshot shows the 'Employee Payslips / New' form for 'Marc Demo'. The 'Worked Days' section is highlighted with a red box, showing a table with the following data:

Description	Code	Number of Days	Number of Hours	Contract
Normal Working Days paid at 100%	WORK100	18.00	144.00	Contract For Gilles Gravie
Legal Leaves 2020	Legal Leaves 2020	3.00	24.00	Contract For Gilles Gravie
Worked hours based on Timesheet	TIME100	2.00	15.00	Contract For Gilles Gravie

The total number of hours is 23.00.

## Salary Rule

With proper configuration, you can use these timesheet hours for computing salary lines.

The screenshot shows the 'Salary Rules / Total Wage' configuration page. The 'Computation' section is highlighted with a red box, showing the following Python code:

```
result = worked_days.TIME100.number_of_hours*300
```

## Release Note

PITS Timesheet-Payroll Sync plugin for version 10,11,12